

**NATIONAL INSTITUTE OF SECURITIES MARKETS (NISM)**

Plot no. IS-1 and IS-2, Patalganga Industrial Area, Village Mohopada (Wasambe), Rasayani, Taluka Khalapur, District Raigad, Maharashtra 410222

**Empanelment of Agencies for Supply of Office Stationery in Premises of National Institute of Securities Markets situated at Navi Mumbai.**

National Institute of Securities Markets (NISM) invites applications for Empanelment of Agencies for Supply of Office Stationery for NISM premises situated at NISM Bhavan, Plot No. - 82, Sector 17, Near Vashi Plaza, Vashi, Navi Mumbai – 400 703.

The estimated cost of the work is Rs. 26 Lakh per annum.

The Agency fulfilling the following criteria are eligible to apply:

#	Name of the work	Estimated cost of work (in Rs.)	Eligibility criteria
1	Supply of Office Stationery in Premises of National Institute of Securities Markets situated at Navi Mumbai.	Rs. 26 Lakh per annum	<p>The agency fulfilling minimum eligibility criteria as per the details given below shall be eligible to apply:</p> <p>(i) Should have its office / establishment in Mumbai / Navi Mumbai/ Thane / Raigad District.</p> <p>(ii) The average annual turnover for last three financial years ending March 31, 2021 should not be less than Rs. 23.40 Lakh.</p> <p>(iii) The agency should have handled any of the following works during last 7 years ending April 30, 2022 successfully:</p> <p>a) Three similar* completed work with yearly compensation not less than Rs. 10.40 Lakh. Or</p> <p>b) Two similar* completed work with yearly compensation not less than Rs. 13 Lakh. Or</p> <p>c) One similar* completed work with yearly compensation not less than Rs. 20.80 Lakh.</p> <p><b>*Similar work shall mean completed work consisting of “Supply of various office stationery items such as Pen/ Pencil/ Xerox Paper/ office files etc. to Institute/ School/ College/ Govt. Offices/ Pvt. Offices/ PSUs etc.”</b></p> <p>The applicant will enclose necessary certificates / documents in support of the requirements mentioned at (i) to (iii) above.</p> <p>For the purpose, “Cost of work” shall mean gross value of completed work.</p>

The last date of submission of applications is **June 17, 2022**. Application forms can be downloaded from the website [www.nism.ac.in](http://www.nism.ac.in)

For further details, please contact Ms. Dipali Ingle (phone no. 9665278895).