



**NATIONAL INSTITUTE OF SECURITIES
MARKETS**

**Request for Proposal
For
Extension of Warranty & AMC Support Services of
Telephone Network
And
Upgradation of Telephone Server Software
At
NISM Campus, Patalganga
(Document Reference No: NISM/ICT/RFP/12/2022-23)**

**NISM Bhavan, Plot No.: 82,
Sector - 17, Vashi,
Navi Mumbai: 400703
Tel: 022-66735100-02,
Fax: 022-66735110
Web: www.nism.ac.in**

1. INTRODUCTION

National Institute of Securities Markets (NISM) is a public trust, an educational initiative of Securities and Exchange Board of India (SEBI) with the objective of enhancing the quality of securities market in the country through knowledge-based interventions. The institute therefore conducts a number of educational and certification programs for Securities Market professionals and various financial literacy initiatives for investors from all walks of life. National Institute of Securities Markets has a campus on 70 Acres of land at Patalganga, a location around 40 kilometers away from Vashi on Mumbai-Pune highway.

Currently, NISM has deployed Alcatel Lucent OMNI PCX EPABX Telephone System at NISM Campus Patalganga. NISM intends to extend the existing warranty & comprehensive AMC support services of telephone network and upgrade the existing telephone server software at NISM Campus, Patalganga. This Request for Proposal (RFP) is for extension of warranty & AMC support services of telephone network and upgradation of telephone server software at the NISM campus, Patalganga. The estimated cost of the project is **Rs. 19,20,450/- (Incl. of GST)**. The bidder is requested to visit NISM campus to comprehend the current telephony network.

2. SUBMISSION OF PROPOSAL

The proposals must be prepared covering the following information and submitted online on or before the closing date specified in Section-9 of this document. Please refer the checklist given in Section 2.2 to ensure that submissions have all the required documents.

2.1 Proposal Submission Instructions

The bidders are advised to upload the proposals in <https://www.tenderwizard.com/NISM> Portal as per the instructions given below

- a) The EMD, Eligibility bid and Financial bid must be uploaded in <https://www.tenderwizard.com/NISM> as "EMD for - Request for Proposal for Warranty & AMC Support Services of telephone network and Upgradation of telephone server software at NISM Campus, Patalganga", "Eligibility Bid - Request for Proposal for Warranty & AMC Support Services of telephone network and Upgradation of telephone server software at NISM Campus, Patalganga" and "Price Bid - Request for Proposal for Warranty & AMC Support Services of telephone network and Upgradation of telephone server software at NISM Campus, Patalganga" respectively. Please note that the price bid is unconditional.

- b) The bidders can download the RFP document and the documents pertaining to Eligibility and financial bid from <https://www.tenderwizard.com/NISM>. Please note that there is no registration required for downloading the bid documents but for submitting the completed bids, after registration, in all respects, must be submitted via online portal <https://www.tenderwizard.com/NISM> only.
- c) The bidder must register itself on <https://www.tenderwizard.com/NISM> by paying annual registration fee of Rs. 2000/- (Exclusive of GST) in order to participate in NISM's EOI/RFP/RFQ. However, purchasing/applying for the EOI/RFP/RFQ is free of cost. Class-3 Digital Signature Certificate (DSC) is mandatory for applying the EOI/RFP/RFQ.
- d) Please note that submissions made by email / postal / hand shall not be accepted. No additional or separate documents shall be entertained during the eligibility opening session.
- e) Bidders are strongly encouraged to visit the site well in advance before submitting the proposals.
- f) Any deficiency or deviation in the documentation uploaded by bidder on <https://www.tenderwizard.com/NISM> portal may result in the rejection of the bid.
- g) The bidders are strictly advised to follow the tender time for their side for tasks/ activities and responsibilities to participate in the tender, as all the activities/ tasks of the tender are locked after the end time & date for the relevant activity of the tender as set by the concerned department official.
- h) Bid documents uploading during bid preparation should be less than 5 MB (for individual document) and in the form of JPG format, PDF format encrypted sheet.
- i) The bidder has to fill all documents (including encrypted sheets etc.) and upload the same along with supporting documents without renaming it. All scanned copies of documents must be clear, legible, readable and complete in all aspects.
- j) The intending bidder must read the terms and conditions in the notice inviting tender & eligibility criteria carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
- k) After submitting proposals, the bidder can re-submit revised bid any number of times but before stipulated closing time and date of online submission of bid as notified. The bidder can withdraw the bid before stipulated closing date and time of online submission. However, once the bidder withdraws the bid, it cannot be resubmitted.
- l) The bidders are solely responsible to keep their email and bank account active and to update their profile in case of change. This is essential, as communication shall

preferably be done by E-mail by NISM. Moreover, all the auto generated mail by E-Tender Wizard portal shall be sent on the E-mail address provided by the bidder.

- m) The bidder must ensure to quote rate of each item, as applicable. The column meant for quoting rate in figures appears in YELLOW colour and the moment rate is entered, it turns SKY BLUE. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as “0”. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO). The bidder shall be required to execute such items at this quoted rate of zero as per specifications, bill of quantity and GCC provisions. Failure to do this will lead to rejection of bid and forfeiture of EMD.

2.2 Checklist of Proposal Content

The Bidders are advised to carefully take a note of the following points to ensure proper online submission of proposal via E-Tender Portal as mentioned in Section 2.1 complete in all respects.

#	<u>Content Check list</u>
EMD	
1.	EMD (as stated in section 2.3 of this document).
Eligibility Bid	
1.	Letter of compliance with RFP terms and conditions in a format as stated in <u>Annexure-A</u> .
2.	Bidder profile in the format as given in <u>Annexure-B</u>
3.	Purchase Orders and Completion Certificates as mentioned in <u>Section 6.1</u> .
4.	Bidder balance sheets with profit and loss account statement for 3 years as stated in <u>Section 6.2</u> .
5.	Scope of work confirmation as per <u>Annexure-C</u>
6.	Certificate of incorporation of the bidder or the lead bidder of the consortium responding to the RFP
7.	GST Certificate & PAN of bidder as mentioned in Section 6.5
8.	Cancel Cheque of bidder/Company/Firm
8.	Manufacturer’s Authorization Form as per <u>Annexure-D</u>
9.	List of projects on hand / Completed by the bidder costing as per <u>Annexure-E</u>
Price Bid	
1.	Price Bid in the format as per <u>Annexure-F</u>

2.3 Earnest Money Deposit (EMD)

- The EMD shall be paid of Rs. 38,410/- in online mode (Via Credit / Debit Card, NEFT / RTGS) through E-Tender Wizard system only. Even if the payment made by the bidder within the stipulated date and time is not received by NISM due to reasons beyond control of the bidder, shall be considered as non-responsive and rejected. If the EMD paid by bidder is less than the stipulated amount, the bid shall be rejected. The bidder shall note that banks as per standard working practice require a certain time period for completion of transaction. The bidder shall ensure timely submission in order to complete transaction as per bid condition. If the transaction is not completed within the stipulated time period, the bid shall not be accepted. The bidder shall note that the online payment mode requires minimum two banking day to get posted. The bidder should make online payments minimum two day prior to last date of submission. The bidder shall preferably upload the challan as generated from the e-tendering portal for online payment, in order to avoid discrepancies. The bidder shall submit the stipulated amount of bid security through one transaction only. Multiple transactions shall not be accepted and bid shall be rejected if the amount of EMD is less than stipulated amount.
- EMD payment must be paid through E-Tender Wizard portal only. EMD paid by any other payment method (cheque / DD / NISM bank account) shall not be considered.
- The EMD shall be released to the unsuccessful Bidders without interest soon after the tender is awarded.
- The EMD shall stand absolutely forfeited if the bidder revokes his bid during the period he is required to keep his bid open for acceptance by the institute.
- The EMD shall not bear any interest.
- Bids not accompanied by EMD shall be rejected.
- The EMD of the successful bidder will be released soon after receipt of The Performance Bank Guarantee in accordance with the condition stated in Section 7.
- EMD of the successful bidder shall be forfeited if the project does not kick off within 10 working days from the date of issuance of Purchase Order. The "Project Kickoff" involves submission of final project schedule by the bidder in consultation with NISM and other stake holders.

2.4 Other Information

- The bidder is advised to study all technical and commercial aspects, instructions, forms, terms and specifications in the RFP carefully. Failure to furnish all information required

in the proposal or submission of tender not substantially responsive to the RFP in every respect will be at the bidder's risk and may result in rejection of the proposal.

- The proposal not submitted in the prescribed format or incomplete in any manner are likely to be rejected.
- NISM is not responsible for non-receipt of proposal within the specified due date because of any reasons whatsoever.
- The equipment/products quoted should not be from the discontinued production line. In case of discontinuation of production line after the issue of the purchase order, the bidder will supply the next higher configuration on the same terms and conditions.
- The prices quoted shall be in Indian Rupees only.
- Submission will be valid only if:
 - It is received on or before the closing date and time as stated in Section-9 of this document.
 - The submission is accepted by E-Tender Wizard portal only.
- Only one response to this RFP from each bidder will be permitted. In case of partnerships / consortium, only one submission is permitted through the lead bidder.
- All expenses incurred towards the preparation and submission of the Proposals by the bidder will be entirely borne by bidder themselves.
- NISM reserves the right to reduce or increase the scope of this RFP or cancel this RFP without stating any reasons whatsoever.
- NISM reserves the right to accept or reject any Proposal and to annul the bidding process and reject all Proposals at any time prior to award of the contract/purchase order, without thereby incurring any liability towards the affected bidder(s) or any obligation to inform the affected bidder(s) of the grounds for NISM's action.
- In the event of NISM requiring additional quantities of the equipment / products as stated in Section-3 within 1 year of placing the order to the selected bidder, the bidder will be required to supply the additional quantity at the same price as quoted in response to this RFP.
- Quantity of any of the items stated in this RFP may vary in the purchase order. NISM reserves the right to reduce or increase the quantity of an item or even completely remove an item while issuing the Purchase Order.

2.5 Contact Details

For any clarifications/queries contact the following person:
Mr. Vaibhav Dixit,

Sr. Manager IT
National Institute of Securities Markets,
Academic Block D, Plot No. IS 1, 2& 3,
SEBI Road, Mohpada Village, Dist. Raigarh,
Maharashtra – 410222.
Email: vaibhav.dixit@nism.ac.in Mobile No.: 9920185541

3. SCOPE OF WORK

The entire scope of work must be completed in all respects and made usable as per NISM requirements. The comprehensive scope of work is as follows:

3.1 Telephone Server Upgradation

The Bidder is required to supply, install, configure and commission the item mentioned in this section.

3.1.1 Upgradation of Telephone Server Software Version:

Required Release Version	Brand
Release R 100.1 Purple or above	Alcatel

3.2.2 Services:

- Bidder shall upgrade the Telephone Server Software version from Release 11.2.2 to Release R 100.1 Purple or above. The current server is running on VMware ESXi 6.7.
- The bidder must deploy well experienced engineer to complete the task. These engineers must be prepared to work late in the evening (including beyond midnight, if required) to ensure completion of work within the agreed downtime.
- The bidder should provide one year of software assurance services and upgrade the latest patches & versions.
- Any firmware upgrades as found necessary for upgradation of server software version shall be carried out by the bidder.

3.2 Warranty & AMC Support Services

NISM intends to extend the warranty and AMC support services of the items mentioned below and issue a comprehensive maintenance support contract to the selected company.

#	Item Name	Brand	Serial Number	Extension of Warranty
Hardware				
1	Analog Module	Alcatel	ZSR01616990291	Warranty and Comprehensive AMC Support Service for the item 1 to 8. This product includes Analog & PRI cards, parts, hard disk & labor. Response time should not exceed 12 hours after the registration of the complaint.
2			ZSR01615890571	
3			ZSR01614890545	
4			ZSR01616291448	
5			ZSR01616291571	
6	Expansion Module	Alcatel	ZSR01616890793	
7			ZSR01614890576	
8			ZSR01614890563	
Software				
1	OmniPCX Telephone Server Software	Alcatel	Warranty and Comprehensive AMC Support Service for software.	

- The AMC shall be Comprehensive. The AMC shall cover replacement of a part or all parts of Analog & Expansion Module by the bidder free of cost, as and when required.
- During the validity of the AMC, the bidder shall render preventive maintenance services of the devices at the frequency of at least twice in every year. The devices shall be thoroughly cleaned, tested, repaired and kept in working condition all the time. If devices are inactive due to defective parts, the bidder must replace them within a reasonable period of time not exceeding 24 hours after the registration of the complaint.
- If system is to be taken to the Service Station/Workshop for repairs etc., the bidder shall provide standby system. NISM shall not pay any charges for standby system and shall not be responsible for any damage occurred in the standby system.

3.3 Location

The entire scope of work as mentioned in Section 3 will be delivered at the following location.

National Institute of Securities Markets,
Patalganga Campus, Plot No IS-1 and IS-2,
Mohapada, Patalganga.
District – Raigad, Maharashtra-410222

4. DELIVERY, INSTALLATION, CONFIGURATION AND PROJECT SIGN OFF

The estimated delivery period for the entire scope of work stated in Section 3 is **one month** from the date of issuance of Purchase Order. This includes comprehensive project planning, resource mobilization, material delivery, installation and configuration of all components, delivery of other associated services, acceptance testing and Project Sign Off.

5. PRICE VALIDITY PERIOD

The quoted prices for the equipment will remain valid for a period of three months from the date of closure of this RFP.

6. ELIGIBILITY CRITERIA

The Bidder intending to submit Proposals must meet the following criteria. **The Proposal of the bidders not meeting these criteria shall be rejected.** NISM may ask for supplementary information or additional documents as necessary by either email or through <https://www.tenderwizard.com/NISM> only to address inadequacy of information to develop more clarity at the time of eligibility assessment of each bidder within 5 days from the date of opening of EMD and Eligibility Information. NISM is not responsible for any delay in receiving responses or non-receipt of any response from the bidders to such requests. All email correspondence will be addressed to the email id mentioned under **Section 2.5.**

All the items requested in this section and also those mentioned in **Section 2.2** must be submitted and uploaded via web portal <https://www.tenderwizard.com/NISM>.

6.1 Experience

Should have carried out installation, configuration and Annual Maintenance Contract (AMC) support services of similar EPBAX / IPBAX Telephone work at either of the following scales in the past 7 years (ending January 2023).

Should have executed three orders of similar nature, each order not less than Rs. 7,68,200/-

OR

Should have executed two orders of similar nature, each order value not less than Rs. 9,60,250/-

OR

Should have executed one order of similar nature not less than Rs. 15,36,400/-.

The bidder / Lead bidder (in case of a consortium) must enclose copies of Purchase Orders and Completion Certificates in support of the above. In case of a Lead Bidder, the Purchase Orders must be in the name of the Lead Bidder. This should be uploaded in eligibility criteria as stated in Section-2.2.

6.2 Turnover

The bidder must have an annual average turnover of Rs. 2,07,41,400/- for FY 2021-22, FY 2020-21 and FY 2019-20. The Bidder must upload copies of Audited Balance sheet along with Profit and Loss Account statement for the said financial years.

In case of a consortium, Bidder/Lead Bidder must enclose copies of Audited bidder Balance sheet along with Profit and Loss Account statement for the said financial years. This should be uploaded in <https://www.tenderwizard.com/NISM>.

6.3 Scope of Work Confirmation

Bidder will upload confirmation regarding scope of work to be executed in the format as stated in Annexure-C of this RFP.

6.4 Manufacturer's Authorization Form

The bidder shall upload Manufacturer's Authorization Form duly filled, signed and sealed as mentioned in Annexure-E.

6.5 GST and PAN

The bidder must submit a copy of GST Certificate & PAN card.

All the information pertaining to Section-6.1 to 6.5 must be uploaded in <https://www.tenderwizard.com/NISM> as mentioned in Section 2.2.

7. PERFORMANCE BANK GUARANTEE (PBG)

The selected bidder shall be required to submit the Bank Guarantee of **10% of the Bid Price (inclusive of GST)** covering the scope of work as stated in Section-3 in the given format given in Annexure-G. The Bank Guarantee shall be valid for a period of 6 months from the date of issuance of the Bank Guarantee or 3 months from the date of signing the project off, whichever is longer. The Bank Guarantee of correct value and validity period as mentioned above must be submitted within **Ten Banking Days** from the date of acceptance of the Purchase order. In case the bidder fails to submit the said performance bank guarantee

within the said time frame the Earnest Money Deposited by the bidder shall be forfeited automatically without any notice to the bidder. The bank guarantee will be promptly extended by the bidder (if required) by a suitable period in line with the above mentioned validity period. The bank guarantee from Cooperative Banks will not be acceptable. The Performance Bank Guarantee shall be forfeited if the work is not started / completed as per the required schedule and specification or amount may be adjusted towards liquidated damages and the balance amount will be paid.

8. EVALUATION OF PROPOSALS

The items requested in Section-3, Section -6 and those mentioned in Section 2.2 must be uploaded.

8.1.Evaluation Process

The evaluation process will be as follows:

- i. EMD will be opened first. The EMD will be checked in accordance with Section 2.3.
- ii. Eligibility Bid of only those bidders whose EMD is found to be in order will be opened and checked against the Scope of Work stated in Section-3, Section 6 and Section 2.2 for compliance.
- iii. Price bid of only those bidders who meet the Eligibility Criteria shall be opened and evaluated by the procurement committee of NISM. The price bid shall be checked for completeness as per Annexure-F and for possible errors if any. The bid price is the total cost of all equipment, software and services.
- iv. The Purchase Order shall be issued to the bidder with the lowest bid price.

All decisions made by the Procurement Committee of NISM during the evaluation process will be final and binding on all bidders.

8.2.Notification to Unsuccessful Bidders

Unsuccessful Bidders shall be notified by email after the proposals are evaluated and Purchase Order is issued to the successful bidder. Any queries regarding an unsuccessful Proposal shall be mailed to the contact address mentioned in Section-2.5 (b) of this document.

9. IMPORTANT DATES

Bidders are requested to take note of the following dates:

- **Date of Issuance of RFP:** 20th February 2023

- **Online Pre-bid meeting to seek clarifications regarding the RFP:** 24th February 2023 at 15:00 hours. The pre-bid meeting with all prospective Bidders shall be held at NISM Campus, Patalganga. Only two representatives of each bidder are requested to attend the meeting.
- **Date and Time of submission of RFP:** 8th March 2023 by 15:30 hours.
- **Opening of EMD and Eligibility Bid:** 8th March 2023 at 16:00 hours.
- **Opening of Price Bids:** 21st March 2023.

10. PAYMENT PLAN

NISM shall issue a Purchase Order for the project covering the entire scope of work as stated in **Section-3**.

- Payment for the Upgradation of Telephone Server Software as stated in **Section-3.1** shall be made only after project sign off upon submission of invoices.
- Payment for Warranty & AMC Support Service mentioned in **Section 3.2** shall be made on half-yearly basis at the beginning of each half-year for the said service upon submission of a proper invoice. **Please note that the price quoted by the bidder shall remain unchanged for 3 years.**

11. SIGNING OF PROPOSALS

The Proposal comprising of the documents mentioned in **Section-2.2** shall be typed or written in ink and shall be signed by a person or persons duly authorized by the bidder to bind the bidder to the contract. All pages of the Proposal, except un-amended printed literature, shall be initialed by the person or persons signing the Proposal. The Proposal shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the Proposal.

12. PENALTY FOR DELAY

The bidder must strictly adhere to the delivery, installation and configuration schedule given in Section-4. The bidder shall have to pay penalty to NISM @ One percent (1%) per week on the value of the purchase order inclusive of GST, duties levies etc. per week for late delivery. There shall be an upper limit of 10% of the gross amount (i.e. total order value) for the penalty to be deducted. The applicable penalty will be deducted from the amounts due for payment. In case of delay beyond 6 weeks from the date of project signoff as per the approved project plan. NISM reserves the right to terminate the contract by recovering the penalty. Also, the Performance Bank Guarantee will be forfeited in the event of termination of the contract. The bidder will be asked to remove all equipment pertaining

to any work in progress not acceptable to NISM and will not be paid for the concerned equipment and services. NISM also reserves the right to engage a third party bidder to complete the ongoing works to its satisfaction and recover the cost of the same from the terminated bidder.

13. INSPECTION

NISM or its representative will carry out inspection and testing to ascertain the conformity of the goods and services to the requirements stated in section 3. Should any inspected or tested equipment fail to conform to the specifications or it is found to be not as per the purchase order, NISM may reject them and the bidder shall either replace the rejected goods or make all alterations necessary to meet specification requirements free of additional cost to NISM.

14. INDEMNITY

The bidder shall indemnify, protect and save NISM against all claims, losses, costs, damages, expenses, action suits and other proceedings resulting from infringements in respect of all hardware and software supplied to NISM.

15. ARBITRATION

In the event of a dispute or difference of any nature whatsoever between NISM and the bidder during the course of assignment arising as a result of this RFP, the same shall be referred for arbitration to the panel of arbitrators. The panel shall be constituted prior to commencement of arbitration and shall comprise of two arbitrators and an umpire. NISM and the bidder shall each nominate an arbitrator to the panel and these arbitrators shall appoint an umpire. Arbitration shall be carried out at NISM office in Navi Mumbai and as per extant laws.

16. JURISDICTION

The jurisdiction for the purpose of settlement of any dispute of differences whatsoever in respect of or relating to or arising out of or in any way touching the works awarded or the terms and conditions thereof shall be that of the appropriate court in Mumbai. The jurisdiction of any other court in any place other than Mumbai is specifically excluded.

17. FORCE MAJEURE

Should either party be prevented from performing any of its obligations under this RFP by reason of any cause beyond its reasonable control, the time for performance shall be extended until the operation or such cause has ceased, provided the affected party gives prompt notice to the other of any such factors or inability to perform, resumes performance as soon as such factors disappear or are circumvented. If under this clause either party is

excused of performance of any obligation for a continuous period of 90 days, then the other party may at any time hereafter while such performance continuous to be excused, terminate this agreement without liability, by notice in writing to the other. In all such cases NISM's decision shall be final and binding on all concerned.

NISM

ANNEXURE -A

(This will be part of Eligibility Bid. A scanned copy of this letter on the bidder letterhead dully signed by the authorized signatory of the bidder must be uploaded)

Date:

To,
Sr. DGM-IT,
National Institute of Securities Markets,
Patalganga Campus, Plot No IS-1 and IS-2,
Mohapada, Patalganga.
District - Raigad, Maharashtra-410222

Dear Sir/Madam,

Subject: Response to the Request for Proposal for Extension of Warranty & AMC Support Services of Telephone Network & Upgradation of Telephone Server Software at NISM Campus, Patalganga (Document Reference No: NISM/ICT/RFP/12/2022-23)

1. Having examined the Request for Quotation including Annexures, the receipt of which is hereby duly acknowledged, we, the undersigned offer to supply, install and configure the equipment in accordance with the scope of work as stated in Section-3 of the RFP within the cost stated in the Proposal.
2. If our Proposal is accepted, we undertake to abide by all terms and conditions of this RFP and also to comply with the delivery schedule as mentioned in the RFP.
3. We certify that we have provided all the information requested by NISM in the requested format. We also understand that NISM has the right to reject this offer if NISM finds that the required information is not provided or is provided in a different format not suitable for evaluation process for any other reason as it deems fit. NISM's decision shall be final and binding on us.
4. We commit to the delivery lead time as stated in Section 4 of this RFP.

5. We here at confirm that we have fully operational office/service center in Mumbai Metropolitan Region (MMR)/ Pune. The address and other contact details of the office/service center are given below:

BIDDER NAME: _____

ADDRESS: _____

TEL: _____

Email: _____

Mobile: _____

Thank you.
Yours faithfully,

Signature of the Authorized Signatory of Bidder
Name:

Designation:

Contact no. (Mobile):

Fax and Email Address:

Official Seal:

(This letter should be typed on the letterhead of the Bidder and must be signed by the Authorized Signatory of the Bidder/Lead Bidder of the Consortium)

ANNEXURE - B

(Bidder Profile. This document is part of Eligibility bid. This should be uploaded)

Name of the bidder	
Legal Status (e.g., sole proprietor, partnership, limited liability partnership, corporation etc., (Attach a copy of the certificate of incorporation)	
Physical Address	
Business Profile of the bidder (Attach a separate write-up or brochure that provides details of the business activities of the bidder)	
Email ID of the bidder	

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PAN Number of the bidder	
GSTIN Number of the bidder	
Name of the Contact Person with Mobile and land line Number	
Bidder Name as it appears in its Bank Account	
Bank Account Number	
Type of Account	
Bank Name	
Bank's Branch Address	
Bank Branch IFS Code	

Signature of the Authorized Signatory of Bidder
Name:
Designation:
Contact no. (Mobile):
Email Id:
Bidder Seal:

ANNEXURE -C

Confirmation to Scope of Work

(Fill in all blanks as appropriate. Also read Section-3 of the RFP before filling the following Form. The duly filled form must be uploaded. This should be a part of Eligibility Bid)

1. BIDDER NAME:

2. ADDRESS:

3. CONTACT PERSON:

4. PHONE NUMBER:

5. EMAIL:

6. WEB SITE:

Item Mentioned in Section 3.1

#	Component & Specifications	Brand	Specify Additional features if any. Otherwise write "Yes" against each item if the proposed equipment has same specifications as stated in Section-3 of the RFP.
1	Upgrade the Telephone Server Software Release Version R 100.1 Purple or above (VM shall be provided by NISM)	Alcatel Lucent	

Services

Request for Proposal for Extension of Warranty & AMC Support Services of Telephone Network & Upgradation of Telephone Server Software at NISM Campus, Patalganga
(Document Reference No: NISM/ICT/RFP/12/2022-23)

#	Description	Specify Additional features if any. Otherwise write "Yes" against each item if the proposed equipment has same specifications as stated in Section-3 of the RFP.
1.	Upgrade of Telephone Server Software Version as mentioned in Section 3.1.1	
2.	Services as mentioned in Section 3.1.2	
3.	Warranty & AMC Support Services as mentioned in Section 3.2	

Signature of the Authorized Signatory of Bidder

Name:

Designation:

Contact no (mobile):

Email Id:

Bidder Seal:

(Bidders are strongly encouraged to visit the site well in advance before submitting the proposal.)

ANNEXURE - D

(This should be part of Eligibility Bid, should be typed on the letterhead of the Manufacturer and must be signed by the Authorized Signatory of the Manufacturer. A scanned copy of this letter must be uploaded)

Date:

To
Sr. DGM-IT,
National Institute of Securities Markets,
Patalganga Campus, Plot No IS-1 and IS-2,
Mohapada, Patalganga.
District - Raigad, Maharashtra-410222

Dear Sir/Madam,

Subject: **Manufacturer's Authorization Form**

We *(insert name of the manufacturer)*, the manufacturers of original equipment Located at *(insert address of the registered office)* do hereby authorize M/s. *(insert Name and address of bidder)* to submit a bid, negotiate and receive the order from you.

We hereby extend our full guarantee and warranty for the software and services offered by the above mentioned bidder. Warranty Services will be continued directly by us or by another authorized partner or dealer in the event of the above mentioned bidder not being able to continue with the warranty services during the warranty period.

Thank you.

Yours faithfully,

Signature of the Authorized person

Name:

Designation:

Phone No (Mobile):

Fax and Email Address:

Official Seal:

ANNEXURE-E

(This should be part of Eligibility Bid. The duly filled form must be uploaded)

**List of projects on hand / Completed by the bidder costing
not less than Rs. 7,68,200/-/-**

#	Name of the Project and location	Name of Client with full address. Name and Contact No. of contact person	Project cost in lakh	Date of commencement	Date / Likely date of completion	Present stage of project with reasons if the project is getting delayed	Litigations, if any or any other relevant information

Signature of the Authorized Signatory of Bidder
Name:
Designation:
Contact no. (Mobile):
Email Id:
Bidder Seal:

ANNEXURE - F Price Bid

(This is a part of Price Bid. It must be uploaded as mentioned in Section-2.2)

BIDDER NAME: _____

ADDRESS: _____

CONTACT PERSON: _____ PHONE NUMBER: _____

EMAIL: _____ WEB SITE: _____

Cost of Items:

Bidders are requested to fill all the blank columns in the table mentioned below:

#	Component	Brand	Qty. (A)	Unit Cost (in INR) (Excl. GST) (B)	Total Cost (in INR) (Excl. GST) (C) = (A)*(B)	GST @ 18% (D) = (C)*0.18	Total Cost (in INR) (Incl. GST) (E) = (C) + (D)
1	SITC of Telephone Server Software Release Version to R 100.1 Purple	Alcatel	1				
2	Extension of Warranty & Comprehensive AMC Support Services (per half-year)	N.A.	6				
Total Cost (Incl. GST)							

Signature of the Authorized Signatory of Bidder

Name:

Designation:

Contact no. (Mobile):

Email Id:

Bidder Seal:

NISM

ANNEXURE - G

FORMAT FOR BANK GUARANTEE TOWARDS PERFORMANCE

WHEREAS _____ (hereinafter called "the Bidder") has undertaken, in pursuance of Purchase Order _____ (Ref. No.) dated _____ to execute the Project: Extension of Warranty & AMC Support Services of Telephone Network & Upgradation of Telephone Server Software at NISM Campus, Patalganga (Document Reference No: NISM/ICT/RFP/12/2022-23) ("hereinafter called "the Contract");

AND WHEREAS, it has been stipulated by National Institute of Securities Markets ("hereinafter called "the Employer") in the said Contract that the Bidder shall furnish the Employer with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS, _____ (Name of the Bank) have agreed to give the Bidder such a Bank Guarantee;

NOW THEREOF we hereby affirm that we are the Guarantor and responsible to the Employer, on behalf of the Bidder, up to total of Rs. _____ (Rupees _____) such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay to the Employer, upon their first written demand and without cavil or argument, any sum or sums within the limits of Rs. _____ (Rupees _____) as aforesaid without Employer's needing to prove or to show grounds or reasons for their demand for the sum specified therein.

_____ (Name of the Bank) hereby waives the necessity of Employer's demanding the said debt from the Bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract shall in any way release us from any liability under this guarantee, we hereby waive notice of any such, addition or modification.

This guarantee shall be valid up to 6 months from the issuing of the PO unless extended on demand.

Notwithstanding anything contained herein:-

- 1) Our liability under this Bank Guarantee shall not exceed Rs. _____ (Rupees _____).

- 2) This Bank Guarantee shall be valid up to _____
- 3) We are liable to pay the Guarantee amount or any part thereof under this Bank Guarantee if and only if you serve upon us a written claim or demand on or before the expiry date of the Bank Guarantee or any extension thereof. All the rights of the beneficiary under the said Guarantee shall be forfeited and Guarantee shall be released and discharged from all liabilities thereafter.

IN WITNESS WHEREOF, the Bank has executed this document on this ____ day of ____ for _____(Name of the Bank) .

Name :

Designation :

Banker's Seal :

Address :

Dated at ____ Day of _____