

NATIONAL INSTITUTE OF SECURITIES MARKETS (NISM)

1. Plot no. IS-1 and IS-2, Patalganga Industrial Area, Village Mohopada (Wasambe), Rasayani, Taluka Khalapur, District Raigad, Maharashtra 410222
2. **Shortlisting-cum-Registration of various agencies for supply of office/program kit Stationery in NISM campus at Patalganga.**
3. National Institute of Securities Markets (NISM) invites applications for shortlisting cum registration of agencies for Supply of Office/program kit stationery for NISM premises situated at * **NISM Bhavan, Plot No. - 82, Sector 17, Near Vashi Plaza, Vashi, Navi Mumbai – 400 703.** *Address for delivery of stationary items.
4. The estimated cost of the work is upto Rs. 10 Lakh (on each occasion).
5. The Agency fulfilling the following criteria are eligible to apply:-

Ser	Name of the work	Estimated cost of work (in Rs.)	Eligibility criteria
(a)	Supply of office/program kit Stationery in NISM campus at Patalganga	Upto Rs. 10 Lakh	<p>1. The agency fulfilling minimum eligibility criteria as per the details given below shall be eligible to apply:</p> <p>(a) Should have its office / establishment in Mumbai / Navi Mumbai/ Thane / Raigad District.</p> <p>(b) Should be registered with GST (with regular compliance)</p> <p>(c) The average annual turnover for last three financial years ending March 31, 2022 should not be less than Rs. 9,00,000/-.</p> <p>(d) The agency should have handled any of the following works during last 7 years ending April 30, 2023 successfully:-</p> <p style="padding-left: 40px;">(i) Three similar work* each costing not less than Rs. 4,00,000/-. Or</p> <p style="padding-left: 40px;">(ii) Two similar work* each costing not less than Rs. 5,00,000/- . Or</p> <p style="padding-left: 40px;">(iii) One similar* completed work not less than Rs. 8,00,000/-.</p> <p>*Similar work shall mean “completed work” consisting of Supply of various office stationery items such as Pen/ Pencil/ Xerox Paper/printing/spiral binding/ office files etc. to Institute/ School/ College/ Govt. Offices/ Pvt. Offices/ PSUs etc.”</p> <p>The applicant to enclose necessary certificates / documents in support of the requirements mentioned at (a) to (d) above.</p> <p>For the purpose, “Cost of work” shall mean gross value of completed work.</p>

6. Application forms can be downloaded from the website <https://www.nism.ac.in>
7. The duly filled in application form as per the prescribed format along with necessary enclosures will be submitted to the following address (or) to email id: dipali.ingle@nism.ac.in

**General Manager - GSD,
National Institute of Securities Markets,
Plot Nos. IS-1 & IS-2, Patalganga Ind. Area,
Mohopada, Rasayani, Dist. Raigad,
Near Navi Mumbai, Maharashtra 410 222.**

8. The last date of submission of applications is **1700hrs on June 27, 2023.**

For further details/clarifications : contact person **Ms Dipali Ingle (Contact No 9665278895)**