**APPLICATION FORM**

**PART I**

|  |  |  |
| --- | --- | --- |
| **1.** | Name of the Organization |  |
| **2.** | Type of Organization  (Whether Proprietorship, Partnership, Company etc.) |  |
| **3.** | Name of the Proprietor/Partners/Directors in the Organization |  |
| **4.** | Registration (Firm, Company etc.)  Registering Authority, Date, Number etc. |  |
| **5.** | 1. Registered office address 2. Office address through which the maintenance work will be handled. |  |
| **6.** | E-Mail ID: |  |
| **7.** | Tel. No. |  |
| **8.** | Mobile No. |  |
| **9.** | Name and address of the Bankers |  |
| **10.** | GST Registration No. |  |
| **11.** | PF Registration No. |  |
| **12.** | ESIC Registration No. |  |
| **13.** | Professional Tax Registration No. |  |
| **14.** | Electrical Contractor's License No. |  |
| **15.** | PAN No. |  |
| **16.** | Yearly turnover of the organization for the last 3 years. Enclose relevant document in support of the same.   * 2014-2015 * 2015-2016 * 2016-2017 |  |
| **17.** | Years of experience in maintenance/ repair works |  |
| **18.** | Whether working with any Govt. / public sector undertakings/ autonomous bodies/ reputed institutions etc. as approved contractors? If so, furnish details. |  |
| **19.** | Indicate, if involved in any litigation. Any Civil suits pending in any of the works executed. Furnish details, If any. |  |

**APPLICATION FORM**

**PART II**

**List of important similar works executed by the firm during the last seven**

**years ending September 30, 2017 costing not less than Rs.11,00,000/- per year**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of the work and location | Name of the Client. Name of the client's contact person and phone no. | Work order value | Final bill value | Contract period | | | | Whether the work was left incomplete or contract was terminated from the either side. Give details. | Any other relevant information |
| Stipulated date of | | Actual date of | |
| Commencement | Completion | Commencement | Completion |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|  |  |  |  |  |  |  |  |  |  |  |

**APPLICATION FORM**

**PART III**

**List of important similar works in hand costing not less than Rs. 11,00,000/- per year**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of the work and location | Name of the Client. Name of the client's contact person and phone no. | Work order ref. no./date | Work order value | Period of Contract (Years) | Status of the Work | Any other relevant information |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |

**APPLICATION FORM**

**PART IV**

**List of Technical Personnel with details about their technical qualifications, experience etc.:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No.** | **Name** | **Age** | **Qualification** | **Designation** | **Experience** | **Nature of work handled** | **Name of the project handled** | **Date from which employed in the present organization** | **Any other remarks** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
|  |  |  |  |  |  |  |  |  |  |