

NATIONAL INSTITUTE OF SECURITIES MARKETS (NISM)

1. Plot no. IS-1 and IS-2, Patalganga Industrial Area, Village Mohopada (Wasambe), Rasayani, Taluka Khalapur, District Raigad, Maharashtra 410222
2. **Shortlisting-cum-Registration of various agencies for supply of office/program kit Stationery in NISM campus at Patalganga**
3. National Institute of Securities Markets (NISM) invites applications for registration of agencies for Supply of Office/program kit stationery for NISM premises situated **at NISM Bhavan, Plot No. - 82, Sector 17, Near Vashi Plaza, Vashi, Navi Mumbai – 400 703. *Address for delivery of stationery items.**
4. The estimated cost of the work is upto Rs. 5 Lakh (on each occasion).
5. The Agency fulfilling the following criteria are eligible to apply:

Ser	Name of the work	Estimated cost of work (in Rs.)	Eligibility criteria
(a)	Supply of office/program kit Stationery in NISM campus at Patalganga	Upto Rs. 5 Lakh	<p>1. The agency fulfilling minimum eligibility criteria as per the details given below shall be eligible to apply:</p> <p>(a) Should have its office / establishment in Mumbai / Navi Mumbai/ Thane / Raigad District.</p> <p>(b) Should be registered with GST (with regular compliance)</p> <p>(c) The average annual turnover for last three financial years ending March 31, 2022 should not be less than Rs. 4,50,000/-.</p> <p>(d) The agency should have handled any of the following works during last 7 years ending April 30, 2023 successfully:-</p> <p style="padding-left: 40px;">(i) Three similar work* each costing not less than Rs. 2,00,000/-. Or</p> <p style="padding-left: 40px;">(ii) Two similar work* each costing not less than Rs. 2,50,000/- . Or</p> <p style="padding-left: 40px;">(iii) One similar* completed work not less than Rs. 4,00,000/-.</p> <p>*Similar work shall mean “completed work” consisting of Supply of various office stationery items such as Pen/ Pencil/ Xerox Paper/printing/spiral binding/ office files etc. to Institute/ School/ College/ Govt. Offices/ Pvt. Offices/ PSUs etc.”</p> <p>The applicant to enclose necessary certificates / documents in support of the requirements mentioned at (a) to (d) above.</p> <p>For the purpose, “Cost of work” shall mean gross value of completed work.</p>

6. Application forms can be downloaded from the website <https://www.nism.ac.in>
7. The duly filled in application form as per the prescribed format along with necessary enclosures will be submitted to the following address (or) to email id: dipali.ingle@nism.ac.in

**General Manager - GSD,
National Institute of Securities Markets,
Plot Nos. IS-1 & IS-2, Patalganga Ind. Area,
Mohopada, Rasayani, Dist. Raigad,
Near Navi Mumbai, Maharashtra 410 222.**

The last date of submission of applications is **1700hrs on June 27, 2023.**

For further details/clarifications : contact person **Ms Dipali Ingle (Contact No 9665278895)**