NATIONAL INSTITUTE OF SECURITIES MARKETS

Shortlisting of agencies for hiring of cars for various usage of NISM

National Institute of Securities Markets (NISM) invites applications for shortlisting of agencies for hiring of cars for various usage of NISM. The estimated cost of the work is ₹70 Lakh per annum.

NISM is a public trust, established by the Securities and Exchange Board of India (SEBI), the regulator for securities markets in India. NISM seeks to add to market quality through educational initiatives. It is an autonomous body governed by its Board of Governors.

NISM has been currently operating from its campus located at Plot no. IS-1 and IS-2 Patalganga Industrial Area, Village Wasambe (Mohopada), Rasayani, Taluka Khalapur, District Raigad, Maharashtra - 410 222 (near Panvel) as well as from its city office located at Plot No. 82, Sector 17, Vashi, Navi Mumbai – 400 703.

For the purpose of movement of its staff, guest, students, NISM intends to shortlist eligible agencies for hiring of cars for various usage (on day-to-day basis). The following will be the broad scope of services to be provided by the selected agency:

a) Providing cars on day-to-day hiring basis for visiting faculty and guests attending meetings / conferences / other activities & programmes of NISM to be used in the entire MMR region. These cars may also be used for outstation as per requirements.

Eligibility Criteria

The agency should fulfill all the criteria as per the details mentioned below. The agency should have:

(i) Its establishment in Mumbai / Navi Mumbai/ Thane/ Raigad.
(ii) The average annual turnover for last three financial years ending March 31, 2026 should not be less than ₹63 Lakh.
(iii) The agency should have handled any of the following works during last 7 years ending August 31, 2026 successfully:

a) Three similar* completed car hiring contracts with yearly compensation not less than ₹28 Lakh.

or

b) Two similar* completed car hiring contracts with yearly compensation not less than ₹35 Lakh.

or

c) One similar* completed car hiring contract with yearly compensation not less than ₹56 Lakh.

*Similar completed car hiring contract(s) meaning car hiring contract(s) performed for Corporates / Institutions / Office etc.

The agency will enclose necessary certificates / documents in support of the requirements mentioned at (i) to (iii) above.

For the purpose, “Cost of work” shall mean gross value of completed work.

Process for submission of application form

The interested agency may submit its application form in online mode. The process for online mode is as under:

The application form is uploaded by NISM in tenderwizard portal:
https://www.tenderwizard.com/NISM as under:

Interested and eligible agencies may download the prescribed application form from the Tenderwizard website and read the terms, conditions, eligibility criteria, and instructions before submission. The duly completed application form, along with all required documents and supporting information, shall be uploaded on the Tenderwizard website within the stipulated date and time. The applicant shall ensure that all information furnished is complete in the prescribed format.

After due date of receipt of the application form, the Institute will verify the eligibility of the agency based on the specified criteria and documents submitted by the agency. Subject to fulfillment of eligibility criteria based on the scrutiny of the documents, the eligible agencies will be shortlisted for participation in further process.

For details, please refer NISM’s website https://www.nism.ac.in/ and https://www.tenderwizard.com/NISM

The interested agency must register itself on https://www.tenderwizard.com/NISM by paying registration fee, as applicable in order to participate in the bidding process. Class-3 Digital Signature Certificate (DSC) is must to participate in the process.

For queries relating to Tender Wizard website (online portal), please contact on the details provided under the Contact Us section of the website https://www.tenderwizard.com/NISM. For further details, please contact Mr. Narendra Kurangale, Landline No. +91-2192-668470, or email ID – gsd@nism.ac.in

The last date of submission of applications is October 25, 2026.